



Home Oxygen

RESPIRATORY CARE GROUP

ASSINIBOINE PERSONAL CARE HOME

Request for Home Oxygen

USE OF SPARE OXYGEN CONCENTRATORS

- Each facility is provided with at least one spare oxygen concentrator.
- Spare oxygen concentrators are for short-term or emergency use only.
- Documentation is not required in these circumstances.

REQUEST FOR INSTALLATION OF AN OXYGEN CONCENTRATOR

- Complete the "PCH Request for Home Oxygen Services" form and fax to RANA at **1-204-822-3852**.
- In the "Special Notes" section of the form, please identify the following:
 - If you are currently using your spare oxygen concentrator. This helps RANA prioritize your installation request.
 - If you are requesting a second oxygen concentrator for use by the client (e.g. during meals in the dining room).

REQUEST FOR REMOVAL OF AN OXYGEN CONCENTRATOR

- Complete the bottom section of the "PCH Request for Home Oxygen Services" form and fax to RANA at **1-204-822-3852**.

CLEANING, MAINTENANCE AND GENERAL INFORMATION FOR PERSONAL CARE HOME STAFF

- The oxygen concentrator should be plugged into a dedicated power outlet (not to be plugged in with other large appliances, air conditioners etc).
- Clean the foam filters weekly. Remove and clean with mild soap and water. Remember to make sure the filters are clean and dry before reinstalling. The oxygen concentrator can be left running during this process.
- Ensure the oxygen tubing is not tangled or kinked. The tubing must be replaced before a new client uses the oxygen concentrator. If a client uses an oxygen concentrator for an extended period of time, the tubing should be replaced as per the personal care home's procedures.
- Keep the oxygen concentrator away from all heat sources.

CONTACT RANA IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE WITH ANY OF THESE STEPS.

1.888.297.7889

RANA cares to make a difference.